EAST WINDSOR PERMANENT BUILDING COMMISSION EAST WINDSOR, CONNECTICUT'

MINUTES OF MARCH 27, 2017 SPECIAL MEETING

I. TIME AND PLACE OF MEETING

The meeting was called to order by Chairman Al Rodrigue at 5:30 p.m. at the East Windsor Senior Center, 125 Main Street, Broad Brook, CT.

II. ATTENDANCE

Present: Building Commission Members: Chairman Al Rodrigue, Skip Kement, Dick Pippin, Joe Sauerhoefer, Tom Talamini and Jim Thurz.

Also present: Jim Guiliano and Jason LaFleur both of Construction Solutions Group...

III. PREVIOUS MINUTES:

Upon **MOTION** by Mr. Pippin Seconded by Mr. Talamini, it was

VOTED: To approve the minutes of February 27, 2017.

In Favor: Unanimous

IV. UNFINISHED BUSINESS:

1. UPDATE ON COMPLETION OF THE CONTRACT FOR THE BROAD BROOK MODULAR CLASSROOMS

Mr. Guiliano gave an update on the modular classrooms. He reported that Mod Space would bill for one-half of their retainage. He said we were going to approve the change order up to \$35,000. He noted that they have a bill for the bollards and the dumpster pad. He said that should be in the change order. He was waiting on the hard copies from Roy Brown. Mr Guiliano said he thought the only issue is does the Building Commission agree that we are going to pay Mod Space half of their retainage. That would leave \$130,000 to do the work. It should cover it should they not show up and do the VCT, sidewalks and landscaping. If they do the corrective work we can draw down. Mr Sauerhoefer said they think they will be done in 30 days. Mr. Guiliano said the point has been made by the Building Commission. They know that unless they do it right they won't get paid. Mr. Sauerhoefer said all the work is to be completed no later than August 1st. He said if you look at the schedule they have to start with the landscaping in a couple of weeks. They can't do the sidewalks until after school ends.

Some discussion ensued regarding Application #13 and #14.

Upon **MOTION** by Mr. Pippin Seconded by Mr. Talamini, it was

VOTED: To approve Application #13 and #14 and authorize the chairman to sign

off when the paperwork is complete and in proper order.

In Favor: Unanimous

2. EAST WINDSOR MIDDLE SCHOOL ROOF

Mr. Guiliano said they did a contract for the middle school roof. He said we will make sure that it is OK and send it off to the architect. Mr. Sauerhoefer said he will get it from Mr. Guiliano and have Bob Maynard sign it. Mr. Guiliano said he talked to the State and one of the required meetings was waived. He said he met with Tom Hibard and Roger Baker at the middle school on Monday. They are waiting on a schedule for tomorrow so we can then schedule the other State meeting. There will be paper work to be signed off by the Board of Education. They have to approve the drawings and specs. The Building Commission has to sign off on the drawings.

Mr. Sauerhoefer said he is getting questions about the bonding. He said the bonding is in place but we have a temporary treasurer. We need to give her some information such as dates. He said we need to come up with a schedule. Mr. Guiliano said they can't draw down on the construction costs. They can draw down on the architect and other professional fees. They need to do a two-month projection. Mr. Sauerhoefer said it will be four to six weeks for the drawings. Within those weeks they will get the approval from the State. Mr. Guiliano said depending on the timing, if it doesn't fall on a certain time frame for the Board of Education they would need to ask for a special meeting.

Mr. Guiliano said Theresa Kane reached out to him on the Alliance grant. There is a whole package of information with the grant: air conditioning, lights, connector at the high school business wing. He said they wouldn't hire anyone until they had approval. Mr. Sauerhoefer said he was asked by someone if he would assist with this year's project. He said they need to talk to his boss. He said he is only aware of the larger projects, the connector at the high school and the air conditioning at the middle school. Once they get approval from the State they will come to the Building Commission.

3 ALLIANCE GRANT – BROAD BROOK SCHOOL WINDOW PROJECT

Mr. Sauerhoefer said Roger Baker is doing all the work. He said there was a discrepancy in the submittals. The idea was to match the Mod Space windows at the office. They decided to match the rest of the windows. They are aware of the schedule.

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It should be done by the end of June. Mr. Sauerhoefer noted that we don't get the bills for the Alliance grant.

VI. **NEW BUSINESS**

No new business.

VII. INFORMATION

Nothing to report.

VIII. TOPICS FROM THE FLOOR

None.

IX. PUBLIC PARTICIPATION

No one came forward to speak.

X. ADJOURNMENT

Upon **MOTION** by Mr.Talamini;

VOTED: To adjourn at 6:30 p.m.

In Favor: Unanimous

Respectfully submitted,

Marlene Bauer, Recording Secretary

Seconded by Mr. Thurz, it was